

Make the most of your equipment, space and time

- ⇒ Book resources, not just rooms
- ⇒ A Cloud subscription model means lower total cost of ownership
- ⇒ Fast, efficient and scalable: great for institutions of any size

*"Staff using Resource Booker to submit their bookings really like the look and feel and ease of use. It is great that it can be used on any device too. We have received lots of positive feedback from our users. They like that they can modify their bookings, make recurring bookings and that they no longer need to fill in a manual paper form if other documentation is required".*

**Caryn Bate**

Scheduling Student Services

## Simplifying a complex problem

Your space, equipment and people are your most valuable resources; managing them effectively across multiple faculties and sites is one of the biggest challenges faced by education institutions today. Resource Booker empowers students and staff to make and manage their own room and resource bookings, reducing the burden on your institution.



## Administrative Control

You can define and create your own resources. You can specify who can book them and when—all from within the Resource Booker user interface.

## Easy to use

Resource Booker has a great-looking, intuitive user responsive interface, designed to be used without training. With Single Sign On support, users can quickly and easily log on, filter and search for available resources, and make a booking from any web-connected device.



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## Key features and benefits



### Book resources, not just rooms

Create and manage multiple types of resources to represent your equipment, people and spaces: projection screens, laptops, staff members, car parking spaces, catering equipment, study desks and of course, rooms.



### Compound Bookings

Need a room for a meeting with your personal tutor? Need a laboratory, some specialist equipment and a technician to run an experiment? Resource Booker lets you book multiple resources for a single booking.



### Advanced Rules and Permissions

Control who can book what, and when they can book it. Enforce an approval process. Define booking rules and quotas. Build custom booking forms. Permissions can be linked to your existing Active Directory groups.



### Notifications

Configurable request, acceptance, rejection, cancellation and change email notifications keep users up to date with the status of their booking.



### Synchronise availability with Exchange

Allow rooms to be booked through either Resource Booker or Outlook/O365. The synchronisation of location availability between the systems gives your users a consistent view and prevents double bookings.